



## Board of Aldermen Request for Action

**MEETING DATE:** 12/3/2024

**DEPARTMENT:** Parks and Recreation

**AGENDA ITEM:** Resolution 1427, Agreement with Mid-Continent Public Library (MCPL) for Outreach Services at Smithville Senior Center

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1427, authorizing and directing the Mayor to enter into an agreement with Mid-Continent Public Library for the purpose of providing outreach services at the Smithville Senior Center.

**SUMMARY:**

MCPL provides one visit to Smithville Senior Center every two months to offer programs and events. MCPL and the City would like to continue the visits to the Smithville Senior Center. MCPL will provide a survey at the end of each annual agreement to make any necessary changes.

The City has been prepared for all visits, provide leadership and completed the survey. This is at no cost to the City.

**PREVIOUS ACTION:**

Resolution 1285, Agreement with MCPL for Outreach Services at Smithville Senior Center was approved by the Board in November 2023.

**POLICY OBJECTIVE:**

Click or tap here to enter text.

**FINANCIAL CONSIDERATIONS:**

Click or tap here to enter text.

**ATTACHMENTS:**

- |  |  |
|--|--|
| <input type="checkbox"/> Ordinance             | <input checked="" type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans               |
| <input type="checkbox"/> Staff Report          | <input type="checkbox"/> Minutes             |
| <input type="checkbox"/> Other:                |  |

## **RESOLUTION 1427**

### **A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MID-CONTINENT PUBLIC LIBRARY FOR THE PURPOSE OF PROVIDING OUTREACH SERVICES AT THE SMITHVILLE SENIOR CENTER**

**WHEREAS**, the City of Smithville has the desire to provide outreach services at the Smithville Senior Center; and,

**WHEREAS**, Mid-Continent Public Library is able to provide outreach services at the Smithville Senior Center at no cost; and,

**WHEREAS**, the City and Mid-Continent Public Library desire to enter into an agreement for Mid-Continent Public Library to provide outreach services at the Smithville Senior Center.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes the Mayor to sign the agreement with Mid-Continent Public Library to provide outreach services at the Smithville Senior Center.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 3<sup>rd</sup> day of December 2024.

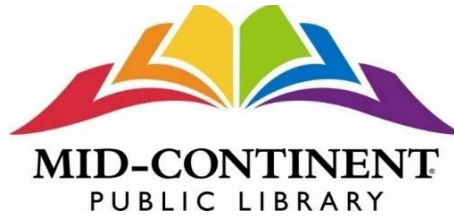
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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk



## **Outreach Service Agreement**

9-17-2024

Smithville Branch  
Mid-Continent Public Library

Matt Denton  
Smithville Parks and Recreation – Senior Center  
113 W. Main Street  
Smithville, MO 64089

Re: Outreach Services for Smithville Senior Center

Dear Matt:

Mid-Continent Public Library (MCPL) offers this service agreement confirming and outlining the mutual interest to enter into a collaboration between Mid-Continent Public Library (MCPL) and Smithville Senior Center, referred to as the “Parties” in this document, to provide off-site outreach services which is further detailed below in the Agreement Terms.

### **Agreement Terms**

Mid-Continent Public Library Agrees To:

- Provide 1 outreach visit every other month. Missed programs or events will be rescheduled when possible, based on availability Library staff and Library resources.
- Provide opportunities for feedback about the service by way of a comprehensive survey at the conclusion/renewal of the agreement.

Smithville Parks and Recreation - Senior Center Agrees To:

- Be prepared for each visit from MCPL.
- Have teachers, caregivers, or facility staff must remain in the room with MCPL staff.
- Complete an annual comprehensive survey pertaining to the services.

### **Duration**

This agreement shall be effective upon signature of this Letter by authorized officials of both Parties until 10-1-2025, or until terminated by either party, whichever happens first. See termination below.

**Termination**

This agreement will be reviewed annually between the Parties to evaluate whether the off-site outreach services should be continued, modified, or stopped.

Either Party may terminate this agreement at any time by notifying the other Party's contact listed in this document with at minimum two (2) weeks' notice.

**Changes to this Agreement**

Changes to the terms of this agreement must be made in writing and mutually agreed to by the Parties with at minimum two (2) weeks' notice.

**Parties' Contact Person and Contact Information**

Contact Information for MCPL Representative:

Name: Adrienne Lucero

Phone: 816-532-0116

Email: alucero@mymcpl.org

Contact Information for Smithville Parks and Rec – Senior Center Representative:

Name: Matt Denton

Phone: 816-532-8130

Email: mdenton@smithvillemo.org

**Non-Obligation**

This letter of intent does not constitute or create, and shall not be deemed to constitute or create, any legally binding or enforceable obligation on the part of either party to this letter of intent. No such obligation shall be created, except by the execution of a separate written agreement between the Parties regarding the proposed transaction, and then only in accordance with the terms and conditions of such separate agreement.

By signing this agreement below, both Parties agree to the terms and conditions of this agreement to fulfill the off-site outreach services.

Sincerely,

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By:

Title: Branch Manager

Return a signed original of this Letter of Intent to my attention at the following address:

Mid-Continent Public Library  
120 Richardson St  
Smithville, MO 64089

ACCEPTED AND AGREED

Smithville Parks and Recreation – Senior Center

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Authorized Official Name: Damien Boley

Authorized Official Title: Mayor